



**MILLBRAE HISTORICAL SOCIETY
OFFICERS & BOARD OF TRUSTEES MEETING
MILLBRAE MUSEUM
07:00 P.M. January 23rd, 2013
AGENDA**

- 1) Call to order – President John Muniz
- 2) Pledge of Allegiance
 - a) Introduction of guests –
- 3) Approval of November 28th, 2012 BOD meeting minutes – Alicia Espinoza
 - i) Treasurer’s Report – Vern Bruce
 - b) Audit Committee – Mary Treseler, Chairperson, Bob Gorran, & John Muniz, in April. 2013
- 4) Correspondence
 - a) Sent a “Thank you” letter and photographs to Mr. and Mrs. Dennis O’Halloran for their \$100.00 donation to the museum.
 - b) Sent a “Thank you” letter and pictures to Kimberly Beliso, for her participation and organization of the “Second Annual Millbrae Historical Society Children’s Christmas Party.
 - c) Sent a “Thank you” letter to Paul Baxter and his band for their participation in the Millbrae Historical Society Christmas Party 2012.
 - d) Sent a letter, brochures and membership application to Lew Grasberger
 - e) Sent a letter, brochures and membership application to Councilman Wayne Lee
 - f) Received a “Thank you” letter from “Side Track” the Paul Baxter tri who placed at our 2012 Christmas Party
 - g) Received a “Thank you” letter from Dave Wilson, for the kindness shown him on his recent visit to the museum; also enclosed a \$15.00 membership check.
- 5) Board and Committee Reports
 - Vice President / Publicity Director -----Paul Larson
 - Membership-----Joe Teresi
 - Curator & Historian-----Alma Massolo
 - Assistant Curator----- Dorothy Semke
 - Train Museum Director-----Vern Bruce
 - Southern Pacific Fire engine progress
 - Train station alarm
 - Track donation
 - Sunshine-----Madelyn Richardson
 - Museum Facilitator-----Jack Gardner
 - Parliamentarian-----Mary Vella Treseler
- 6) Unfinished/New Business
 - Update re Book Sales
 - Nomination Committee – Parliamentarian Mary Vella Treseler
 - i) Date and location of installation
 - ii) Recognition plaque for member David Hannigan
 - 2013 MHS field trip idea’s – Joe Teresi
 - Condition of Museum exterior – City Council mid-winter budget review
 - MHS Children’s Christmas Party, Sat. 12/08, 10am - 2pm – Vern Bruce – Judy Cullina
 - MHS Christmas Party, Wed. 12/12, 07:00 PM – Mary Vella Treseler
 - Our next meeting is scheduled for Wednesday, 02/27/2013, @ 7:00 p.m. in the Millbrae Historical Society Museum.