



**MILLBRAE HISTORICAL SOCIETY  
OFFICERS & BOARD OF TRUSTEES MEETING  
MILLBRAE MUSEUM  
07:00 P.M. October 24th, 2012  
AGENDA**

- 1) Call to order – President John Muniz
- 2) Pledge of Allegiance
  - a) Introduction of guests –
- 3) Approval of Sep. 26th, 2012 BOD meeting minutes – Alicia Espinoza
  - i) Treasurer’s Report – Vern Bruce
  - b) Audit Committee – Mary Treseler, Chairperson, Bob Gorran, & John Muniz, in Nov. 2012
- 4) Correspondence
  - a) Wrote a letter to Ron Popp, Director of Public Works concerning the light pole inside the museum grounds not working, needed to illuminate the American Flag
  - b) Wrote a “Thank You” letter to Bob Matherson, Mills 50<sup>th</sup> anniversary chair, for the 2 SP Daylight Pictures.
  - c) Wrote a “Thank you” letter to Maureen Wagoner for her donations of the S.F. Water Dept. pictures
  - d) Wrote a “Thank you “ letter to Jan Anderson, for her donation of the 2 Mills High yearbooks
  - e) Received a “Thank you” letter from the Millbrae Community Foundation for our donation of the “Godfather Basket”
- 5) Board and Committee Reports
  - Vice President / Publicity Director -----Paul Larson
    - 07/04 MHS Raffle prize “Thank you” letters sent?
  - Membership-----Joe Teresi
  - Curator & Historian-----Alma Massolo
  - Assistant Curator----- Dorothy Semke (not present)
  - Train Museum Director-----Vern Bruce
    - Southern Pacific Fire engine progress
    - Train station alarm
  - Sunshine-----Madelyn Richardson
  - Museum Facilitator-----Jack Gardner
  - Parliamentarian-----Mary Vella Treseler
  - Man and Woman of the Year 2012-2013
- 6) Unfinished/New Business
  - Update re Book Sales
  - Fourth of July Picnic Financials – Mary Vella Treseler
    - i) Venue Invoice – No word?
  - MHS Children’s Christmas Party, Sat. 12/08, 10am - 2pm – Vern Bruce
    - Funding support
  - MHS Christmas Party, Wed. 12/12, 07:00 PM – Mary Vella Treseler
  - Mills High School Class 1962 Class Re-union. President John, Friday, 10/19 and Sat. 10/20.
  - For the good of the order
  - Museum safety – Our Woman of the Year 2012-2013 Louis Way fell on Saturday, 10/20 as the museum was closing. She is OK, with some bruising
  - Our next meeting is scheduled for Wednesday, 11/28/2012, @ 7:00 p.m. in the Millbrae Historical Society Museum.