



**MILLBRAE HISTORICAL SOCIETY
OFFICERS & BOARD OF TRUSTEES MEETING
MILLBRAE MUSEUM
07:00 P.M. October 24th, 2012
AGENDA**

- 1) Call to order – President John Muniz
- 2) Pledge of Allegiance
 - a) Introduction of guests –
- 3) Approval of Sep. 26th, 2012 BOD meeting minutes – Alicia Espinoza
 - i) Treasurer’s Report – Vern Bruce
 - b) Audit Committee – Mary Treseler, Chairperson, Bob Gorran, & John Muniz, in Nov. 2012
- 4) Correspondence
 - a) Wrote a letter to Ron Popp, Director of Public Works concerning the light pole inside the museum grounds not working, needed to illuminate the American Flag
 - b) Wrote a “Thank You” letter to Bob Matherson, Mills 50th anniversary chair, for the 2 SP Daylight Pictures.
 - c) Wrote a “Thank you” letter to Maureen Wagoner for her donations of the S.F. Water Dept. pictures
 - d) Wrote a “Thank you “ letter to Jan Anderson, for her donation of the 2 Mills High yearbooks
 - e) Received a “Thank you” letter from the Millbrae Community Foundation for our donation of the “Godfather Basket”
- 5) Board and Committee Reports
 - Vice President / Publicity Director -----Paul Larson
 - 07/04 MHS Raffle prize “Thank you” letters sent?
 - Membership-----Joe Teresi
 - Curator & Historian-----Alma Massolo
 - Assistant Curator----- Dorothy Semke (not present)
 - Train Museum Director-----Vern Bruce
 - Southern Pacific Fire engine progress
 - Train station alarm
 - Sunshine-----Madelyn Richardson
 - Museum Facilitator-----Jack Gardner
 - Parliamentarian-----Mary Vella Treseler
 - Man and Woman of the Year 2012-2013
- 6) Unfinished/New Business
 - Update re Book Sales
 - Fourth of July Picnic Financials – Mary Vella Treseler
 - i) Venue Invoice – No word?
 - MHS Children’s Christmas Party, Sat. 12/08, 10am - 2pm – Vern Bruce
 - Funding support
 - MHS Christmas Party, Wed. 12/12, 07:00 PM – Mary Vella Treseler
 - Mills High School Class 1962 Class Re-union. President John, Friday, 10/19 and Sat. 10/20.
 - For the good of the order
 - Museum safety – Our Woman of the Year 2012-2013 Louis Way fell on Saturday, 10/20 as the museum was closing. She is OK, with some bruising
 - Our next meeting is scheduled for Wednesday, 11/28/2012, @ 7:00 p.m. in the Millbrae Historical Society Museum.